

Sturdivant-Progress Water Supply Corporation
241 Village Bend Rd
Mineral Wells, Texas 76067
940-325-6020 / spwsc@suddenlinkmail.com / sturdivantprogress@gmail.com

Officers present:

President – Scott Royal
Secretary-Treasurer – Penny Snow
Assistant Secretary-Treasurer – JB Watkins

Directors present:

Sarah Hahs
Jim Slattery
Steven Byrom
Mike Johnson

Also present:

General Manager – Billy Brillhart
Office Personnel – Rebekah Da Vault, Leslie Cottrell
Marty Durbin from Crawford, Carter, and Durbin LLP.
There were 7 Members in attendance.

Not in attendance:

Vice-President – Jeff Smith
Director - Jeff Stow

Call to Order / Invocation / Verification of Quorum:

Called to Order by President Scott Royal at 5:00 pm May 10, 2023.
A Quorum was verified, 7 of 9 Directors present.

Concerns of Customers:

Member Sharon Smith read a statement to the directors concerning the smart meter accuracy. The smart meter alerted the staff and staff alerted her of excessive usage or a possible leak. Water was turned off at the meter while they looked for leak. When the water was turned back on, the leak was corrected. She has requested an adjustment of her bill. GM showed the board a model of the smart meter and explained how they work. Ms. Smith is using the eye on water website for the smart meters, to see her hour-by-hour water use.

Year End Financials Report:

Accountant Marty Durbin gave the annual report (compilation) on the company's financials. He will give the report again at the annual meeting in June to Members present. Copies are available for review at the Sturdivant Progress office.

Approval of the Minutes:

Director – Steve Byrom made a motion that the printed minutes of the April 12, 2023, board meeting be accepted.
Director – Jim Slattery seconded, and motion carried without dissent.

Summary of Reports:

Presented by the General Manager: Field Report, Work orders and Water Usage/Loss Report for, April 2023. Office Report, Director's/Financial Report, and Sales/Receivables Report, for April 2023. *Copies of these are kept in the monthly reports folder and available for review upon request.*

There were 17-meter leak checks this month the results were, 5 - leaks, 8 - no leak and 4 - something was left on (such as a water hose). The purveyors changed out 6 old J meters to new J meters. The purveyors installed 1 - ¾ inch tap and meter and 1 - 2" tap. As of today, we have 681 smart J meters installed, with about 350 more Z meters to change out.

When we go into stage 3 drought conditions, fines and fees will be implemented for excessive usage.

Low pressure check on Millsap Hwy there was a problem in their camper.

Contractor on FM 2256-line replacement project hit active water line over the weekend. Required 4 hours over time for each purveyor.

The new Vermeer vac trailer is onsite and working. The old Vermeer is at the mechanic. They are trying to get it going again and then Billy may sell. He already has 2 or 3 people interested in buying it.

Director Sarah Hahs asked for clarification of charges from the City of Mineral Wells for water. We were charged for our usage this month not a take or pay. She asked about the overage charged and paid the previous month. We have a tentative contract with the city. Since they didn't charge us for 2 take or pay months, we may not receive a refund, for the 2 months past the contract deadline.

Status of current projects:

Upsize of FM 2256 Pipeline (Contractor Brogdon)- They are working on the tie-ins at the other end of the line. Still trying to spot the 3" line running down Fairview Rd, it may be under the road. They get the new line tied into the 3" and get all the samples back clear, then wait for approval. It should be done by next board meeting. Director Steve Byrom said that his water pressure is good.

Carter Rd wells on the system- TCEQ sent a lady out and she took more pictures. Engineer Cruz has more paperwork that he needs to submit.

Tank expansion main office- Engineer Cruz is waiting on feedback from TCEQ. He has not determined the location of the new larger tank. Once TCEQ approves, we can start getting bids on tanks and contractors.

Pressure tank main office – Still nursing it along.

Airport area pressure – No new information.

Buchanan Wells tied into the system: Property sold. No plans at this time to drill new wells.

New Business:

Cross Timbers water authority- Information given to the directors concerning HB 5406 for the formation of the cross timbers regional water authority. A bill introduced by Glenn Rodgers for a multiple county water district. Mr. Rodgers office called and asked if we would sign a letter of support, for the bill. The board members all agree to send the letter of support.

When speaking with the City of Mineral Wells, they believe that they will be in Stage 3 water restrictions by August 1st. And by October, stage 4, Palo Pinto Lake will be out of water. They will then begin reverse osmosis from the Brazos River. This will be a big expense for the city, so we should prepare for a rate increase. Should we send out a warning letter to the members? Directors Mike Johnson and Penny Snow feel that we should let the members know what we know about an increase coming.

The city will be stressing the Sturdivant Progress WSC become independent. That means that we have a water storage of at least 24 hours' worth of water for our members. We would also need at build least 2 pressure stations. Each currently would cost about \$80,000.00.

Director Sarah Hahs presented information about depositing the money from the sale of Buchanan property in Edward Jones. They will be able to appropriate the amount between multiple banks, so that we will keep our FDIC coverage on the entire balance. This will be money is set aside for completion of SPWSC projects.

Director JB Watkins made a motion that we open the account with Edward Jones. Director Steve Byrom Snow seconded. The motion passed.

The Board went into executive session to discuss employees and office hours.

Return to regular session. The directors would like to review and discuss the Holiday hours at the beginning of each year. Office staff again stated that the Sturdivant Progress office is opened and staffed 8am to 5pm, Monday through Friday except holidays. All holidays and closures are posted at the office, on our website and on the previous bill.

There is also some concern of the office staff working 4, 10-hour days each week and having 2 days each week where only one person is in the office. Flex time.

Director Steve Byrom noted that a member contacted him about a leak that his smart meter was reporting. Leslie spoke with Steve. She said that she had contact with the member. It was not a leak, but unusual usage. Office staff will use caution with the way they alert members of excessive or unusual usage.

Director James Slattery made a motion to approve the once-a-year leak adjustment for account 661. Director Sarah Hahs seconded and the motion carried without dissent

A motion was made by **Director** – JB Watkins to adjourn the meeting at 7:00 pm. **Director** – Mike Johnson seconded the motion. Approval was 7-0 and the meeting was adjourned.

Presiding Officer,

Secretary-Treasurer, Penny Snow