

**Sturdivant-Progress Water Supply Corporation**  
**241 Village Bend Rd**  
**Mineral Wells, Texas 76067**  
940-325-6020 / spwsc@suddenlinkmail.com

**Officers** present:

**President** – Scott Royal  
**Vice President** – Nelson Bailey  
**Secretary-Treasurer** - Mike Wells  
**Assistant Secretary-Treasurer** – Penny Snow

**Directors** present:

James Slattery  
Jeff Smith  
Mike Johnson

**Directors** absent:

**Also** present:

**General Manager** - Billy Brillhart  
**Office Manager** – Rebekah Da Vault / **Office Staff** – Leslie Cottrell

Members also in attendance: Jamie Youngblood, Campbell Decker, Debbie Fowler and Husband.

*Because of Covid-19: Meeting was held outside.*

**Call to Order / Invocation / Verification of Quorum:**

Called to Order by President / Chairman Scott Royal at 5:02 pm July 8, 2020.

Invocation by Vice President Nelson Bailey

A Quorum was verified, 7 Directors out of 9 present.

**Approval of the Minutes:**

**Secretary-Treasurer;** Mike Wells made a motion to approve the June 9, 2020, minutes mailed prior to the meeting, with no deletions, additions or corrections. **Vice President;** Nelson Bailey seconded and the vote to approve was unanimous.

**Concerns of Customers:**

7 members were present to voice concerns over low water pressure. They stated that it has been an ongoing issue for years. It is worse in the summer between 7 pm to 11 pm. The members live down King Ln, Village Bend, and Fowler Rd.

Recently the City of Mineral Wells had a large water line break, which took water from our system, and lowered the pressure on half of the system for a day.

A complaint was filed with TCEQ on June 17, 2020, about low water pressure. A representative from TCEQ came out on June 22<sup>nd</sup> and put a pressure gauge on the system to observe pressure for 2 weeks. They will send us the report at the end of that 2 weeks.

The General Manager and the Board Directors let the members know that per our 2 newsletters, sent out in 2019, Sturdivant Progress WSC had a plan for a new pressure station to be built on the southwest side of the system, off of Dusty Trail. The pressure station was put on hold by TCEQ during this pandemic. They are unable to approve plans or come out and inspect at this time. The General Manager let the members know that we are moving forward with the Dusty Trail modifications. He hopes these modifications will show some pressure improvements within the next month.

The General Manager and purveyors were working through the holiday weekend, and have made some adjustments already. The members present said that they have seen an improvement to the pressure.

### **Field Manager's Summary of Reports:**

**General Manager Billy Brillhart** presented Field Report, Work orders and Water Usage/Loss Report for, June 2020. He also presented the Office Report, Director's/Financial Report, and Sales/Receivables Report, for June 2020. *Copies of these are kept in the monthly reports folder and available for review upon request.*

The Public Utilities Commission order for non disconnects has expired. Beginning July 20, 2020, Sturdivant Progress WSC will begin disconnecting the accounts that have are 30 days past due and have not contacted us for a payout or payment plan.

On the work orders in the month of June there was 1 Major leak on Hwy 281, 4 meter rereads, 2 water turned off at owner's request, 4 line locates for contractors, 5 new tap surveys and 5 Badger leak alerts.

#### **Changing out Badger Cellular meters:**

There were 16 new smart meters installed last month.

We are now able to offer our members the Eye on Water feature in Badger with the new smart meters. Members are able to sign into Badger and see their water usage hourly.

### **Committee Reports:**

#### **Personnel committee:**

President Scott Royal reminded the committee members that the Employee reviews will be in October so the committee will need to get together in September.

### **New Business:**

No Executive session was needed

Vice President Nelson Bailey would like to see the aged receivables report monthly. This is a report that shows past due accounts with amounts owed.

Vice President Nelson Bailey made a motion that we change the monthly Board Meetings to the second Wednesday of each month, same location and time. Director Jeff Smith seconded, and the motion was approved by all the directors.

President Scott Royal will be out of town Wednesday August 12<sup>th</sup>.

**Director** – James Slattery made a motion to adjourn the meeting at 6:00 pm. It was seconded by **Director** – Jeff Smith. The motion passed and the meeting is adjourned.

---

President, Scott Royal

---

Secretary-Treasurer, Mike Wells

---

Vice-President, Nelson Bailey

---

Assistant Secretary-Treasurer, Penny Snow