

Sturdivant-Progress Water Supply Corporation
241 Village Bend Rd
Mineral Wells, Texas 76067
940-325-6020 / spwsc@suddenlinkmail.com

Officers present:

President – Scott Royal
Assistant Secretary-Treasurer - Mike Wells

Directors present:

Penny Snow
Mike Johnson
James Slattery
Jeff Smith

Absent:

Nelson Bailey
Ludo Schweinfurth
Vice-President – Ed Evans

Also present:

General Manager - Billy Brillhart
Office Manager – Rebekah Da Vault
Office Assistant – Leslie Cottrell

Call to Order / Invocation / Verification of Quorum:

Called to Order by President / Chairman Scott Royal at 5:10 pm March 10, 2020.

A Quorum was verified, 6 Directors out of 9 present.

Approval of the Minutes:

Director: James Slattery made a motion to approve the February 11, 2020, minutes mailed prior to the meeting with no deletions, additions or corrections. **Assistant Secretary-Treasurer**, Mike Wells seconded and the vote was unanimous.

Year End Financials:

Yearend financials were presented by Marty Durbin and Annette Hollingsworth from Crawford, Carter, and Durbin LLP. They will again be presented at the annual meeting of Sturdivant Progress WSC on April 16th. Most notable concerns were that health insurance increased 66% over last year. SPWSC needs to review expenses and look at a possible long range expenses. It looks like the City of Mineral Wells may implement another rate increase on SPWSC.

Concerns of Customers:

The General Manager had no concerns of customers.

Field Manager's Summary of Reports:

General Manager Billy Brillhart presented Field Report, Work orders and Water Usage/Loss Report for, February 2020. He also presented the Office Report, Director's/Financial Report, and Sales/Receivables Report, for February 2020. *Copies of these are kept in the monthly reports folder and available for review upon request.*

One major leak on Oaks Crossing at a cost of \$333.20. There were 8 meter leak checks from the new meters report. The purveyors did 6 disconnects and 2 final reads for customers. General Manager did 2 new tap surveys, for possible customers.

With much discussion by the board and with rising costs passed on by the City of Mineral Wells; Assistant Secretary-Treasurer, Mike Wells made a motion that we "increase our water rate by 6 ½ % per 1000 gallons to the amount of \$9.96 per 1000 gallons. Heavy users will increase by

tier as in the past.” The board has not approved a rate increase since December 2018. The motion was seconded by Jeff Smith, and the motion passed.

Changing out Badger Cellular meters:

The crew installed 49 new smart meters last month.

Old Business: Status SPWSC Properties

370 Carter Rd wells:

The chlorinator building has been installed and the lines run under the building to connect to the chlorinator when it arrives. We are waiting on a quote from Webb and another electrician on electrical and wiring to hook up the chlorinators.

265 Gill Ct wells:

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Hwy 281 wells (Buchanan):

Nothing new to report.

Additional Meeting Building:

The building is complete.

Replacement of 10" pipeline on Hogg Mt Rd:

General Manager Billy Brillhart spoke with Chad Ground. He said just cut him a check and he'll sign the easement.

Hogg Mountain Beautification:

Nothing new to report.

Dymont(Dusty Trl) Pressure Station:

Price survey is adding the easement to the survey for Mr. Davis and he will also need a check. OnCor is willing to work with SPWSC about the line and where the tanks are placed.

New Business:

Highway 281 expansion projects: General Manager has met with Bryan Elkan with HDR. They reviewed and remeasured some locations. Mr. Elkan will get back with the GM at a later date, to let him know which, if any locations or pipes need to be relocated.

Budget committee: with Penny Snow, James Slattery and Billy Brillhart. This committee will meet 2 times a year (March and September) to discuss the budget and monitor charges on the company credit card.

General Manager would like the budget committee to discuss a way to modify the way we project our budget. He asked for more of a comparison report of expenditures. The President would also like to see an accountability of what we do spend.

He would also like to see a target set for what our water rate should be to take care of expenditures.

Personnel committee: with Mike Wells, Jeff Smith, Nelson Bailey and Billy Brillhart. This committee will meet twice a year (March and October) to discuss employee evaluations, bonus', benefits and wages.

The General Manager has not had a chance to complete employee evaluations. Once he gets them complete, the personnel committee will review and present recommendations to the board of directors.

The General Manager would like the Board to consider purchasing a mini excavator to use on projects. The backhoe is old and large to use in some areas. The General Manager has used his own personal excavator on some projects. The board agreed to look at estimates of cost to purchase one, new versus used.

No Executive session was needed

A motion was made by **Director** –James Slattery to adjourn the meeting at 6:30 pm. It was seconded by **Director** – Jeff Smith. The motion passed and the meeting is adjourned.

President, Scott Royal

Secretary-Treasurer

Vice-President,

Assistant Secretary-Treasurer,
Mike Wells