

***Sturdivant-Progress Water Supply Corporation***  
**241 Village Bend Rd**  
**Mineral Wells, Texas 76067**  
940-325-6020 / [spwsc@suddenlinkmail.com](mailto:spwsc@suddenlinkmail.com)

**Officers** present:

**President** – Scott Royal  
**Vice President** – Nelson Bailey  
**Secretary-Treasurer** - Mike Wells  
**Assistant Secretary-Treasurer** – Penny Snow

**Directors** present:

Jeff Smith  
Mike Johnson  
JB Watkins

**Also** present:

**General Manager** – Billy Brillhart  
**Office** – Rebekah Da Vault / Leslie Cottrell

**Directors** absent:

James Slattery

**Call to Order / Invocation / Verification of Quorum:**

Presiding - President: Scott Royal called meeting to order at **5:05** pm October 14, 2020.

The Invocation was given by Director Nelson Bailey

A Quorum was verified, 7 Directors out of 9 present.

**Approval of the Minutes:**

**Director;** Jeff Smith made a motion that the minutes of the September 9, 2020, meeting, be approved, as printed. **Vice President** – Nelson Bailey; seconded and the motion passed.

**Concerns of Customers:**

There were no concerns of customers, presented.

**Presentation of Insurance:**

Brett Cheatham from AIA Insurance and Greg Nelson from Higginbotham Insurance each gave a presentation of their quote for SPWSC company insurance.

A motion was made by President Scott Royal that we create a committee to review the quotes presented, and consult with TRWA for their recommendation on an insurance company. The motion was seconded by Director Jeff Smith and approved by the board.

The committee will be President Scott Royal, Directors Penny Snow and JB Watkins, and General Manager Billy Brillhart. The decision of the committee will indicate the decision of the board.

**General Manager's Summary of Reports:**

Work orders and Water Usage/Loss Report for, September 2020. Office Reports, Director's/Financial Report, and Sales/Receivables Report, for September 2020. *Copies of these are kept in the monthly reports folder and available for review upon request.*

The General Manager let the board know that the City of Mineral Wells has again raised their rates, 16%. Director Penny Snow made a motion: Sturdivant-Progress WSC should increase the water rates as proposed by the General Manager Billy Brillhart. Director Jeff Smith seconded the motion and the motion was passed. A letter will be sent to all members that the increase will take effect November 1, 2020. It will also be posted on the Sturdivant Progress WSC website.

There were 2 customer leaks and 1 SPWSC leak this month. We had 3 rereads with 2 no leak and 1 leak detected. There was 1 disconnect for nonpayment. The General Manager and purveyors completed 4 new tap surveys for service with 2 new water and 2 sewer taps installed.

12 hours total, in after hour call outs this month, leaks on Hogg Mountain and Shadow Tree Roads.

**Changing out Badger Cellular meters:**

No new smart meter was changed out last month.

**Committee Reports:**

**Budget committee:**

The committee members did not have anything new to report

**Projects committee:**

The committee members did not have anything new to report.

**Personnel committee:**

The committee is working with the General Manager to get the yearend employee reviews done. The committee will take care of the General Manager's review. They will have a report for the November meeting on employee yearend compensations. President Scott Royal would like to standardize a cost of living increase each year and end of the year bonuses for employees.

**New Business:**

President Scott Royal made a motion to accept the resolution to seek judgment liens for the purpose of debt collection as proposed by the office staff. Vice President Nelson Bailey seconded and the motion was approved. Resolution will be read at the annual meeting March 11<sup>th</sup>, 2021.

President Scott Royal made a motion to appoint JB Watkins as board director to fill vacancy left by Jerry Fields. Director Mike Johnson seconded and all the board members agreed.

No Executive session was called.

**With no more business to discuss this month, Vice President – Nelson Bailey** made a motion to adjourn the meeting at **7:15 pm**. It was seconded by **Director – Mike Johnson**. The motion passed and the meeting is adjourned.

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*President, Scott Royal*

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*Secretary-Treasurer, Mike Wells*

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*Vice-President, Nelson Bailey*  
Snow

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*Assistant Secretary-Treasurer, Penny*