

**Sturdivant-Progress Water Supply Corporation**  
**241 Village Bend Rd**  
**Mineral Wells, Texas 76067**  
940-325-6020 / [spwsc@suddenlinkmail.com](mailto:spwsc@suddenlinkmail.com)

**Officers** present:

**Vice-President** – Jeff Smith  
**Secretary-Treasurer** – Penny Snow  
**Assistant Secretary-Treasurer** – JB Watkins

**Directors** present:

James Slattery  
Mike Johnson  
Sarah Hahs  
Steven Byrom

**Directors** absent:

**President** – Scott Royal  
Jeff Stow

**Also** present:

General Manager - Billy Brillhart  
Office Personnel –Rebekah Da Vault / Leslie Cottrell  
Member – Sara Masterson  
Real Estate agent- Joy Townsend

**Call to Order / Invocation / Verification of Quorum:**

Called to Order by Vice President Jeff Smith at 5:00 pm June 8, 2022.

A Quorum was verified, 7 Directors out of 9 present.

**Approval of the Minutes:**

**Director – Jim Slattery** made a motion that the printed minutes from May 11, 2022 board meeting be accepted. Secretary- Treasurer Penny Snow requested that the minutes include: a statement; that during the financials report, Mr. Durbin also stated that SPWSC may need to review our options for paying dividends to the membership.

**Director – Mike Johnson** seconded the motion. The motion passed 7-0.

**Real Estate report (Highway 281 property for sale) -Joy Townsend:**

Ms. Townsend let the board know of a possible offer on the Highway 281 property. She said that she had a previous offer for part of the property. They were willing to raise their offer from \$16,000.00 to \$18,000.00 per acre. Sturdivant Progress WSC was asking \$25,000.00 per acre. They would like an option of one year to decide if they want to purchase the rest of the property. There is also an issue with wastewater because about 5 acres of the property are located in a flood plain. They are thinking commercial on the Hwy 281 side and residential on the Withers Rd side. Ms. Townsend needs to clarify with her broker about the option monies or deposits on the property. The board will discuss the offer and Billy will get back with Ms. Townsend.

**Concerns of Customers:**

Sara Masterson has been unable to locate a grant for Sturdivant Progress WSC, that General Manager Billy Brillhart and the engineer, feel we would qualify. She also attended the meeting to get a status of the pressure issues resolution on Inspiration Point Rd

**Field Manager's Summary of Reports:**

**General Manager** Billy Brillhart presented Field Report, Work orders and Water Usage/Loss Report for, May 2022. He also presented the Office Report, Director's/Financial Report, and Sales/Receivables Report, for May 2022. *Copies of these are kept in the monthly reports folder and available for review upon request.*

For the month of May, SPWSC had 2 major leaks on the 4" line at a cost of about \$150.00. There were workorders issued for, 14 leak checks, 10 were actual leaks and 1 someone just left the hose on. 3 - meter change outs

at a cost of \$791.00, 5-meter base changeouts, 4-meter installs at a cost of 929.08, and 3 tap installs at a cost of \$1300.00.

We had a couple of locations with low pressure situations. One on Southridge- Director Watkins contacted the General Manager – the pump station went down. One on Caleche Rd – member complained of low pressure but he was getting 60 psi at his meter and house.

Billy let the board know about some of the developers that have inquired about water taps on our system. He also told them where we're going to need to upsize the water lines and tanks. We are still waiting on the final hydraulic report.

**Status of current projects:**

Water purchase contract with the City of Mineral Wells; We are still waiting for the offer.

Dusty Trail Culvert; Still waiting on the county to do their part.

Salt situation Carter Rd wells: Billy said that the salt is getting better. They are still pumping and testing.

FM 2256 pipeline upgrade project: We have purchased about 90% of the pipe needed. We have a contractor set up to lay the pipe. TCEQ has given their blessing to all but one part. The engineer is supposed to be sending over to them revised plans showing the additional valves needed. We are still waiting on TxDot easements. Billy is going to go ahead and call in the line locates. Then he will have the purveyors vac out the water lines near gas and phone lines.

**New Business:**

The board discussed the layout of the Hwy 281(Buchanan property). Billy clarified how much we own and how much we are selling. He also explained where the wells were and the plans for a pump house. He let them know that part of the property was zoned in a flood plain.

**Director Jim Slattery** asked: What happened with the member on Swanson Rd. and the meter move? Billy said that he met with the husband. They were able to resolve the problem in a few minutes.

**Vice President Jeff Smith** again reviewed the Sturdivant Progress policy on employee vacation payouts and roll overs. He reminded the board it is written in the employee policy, and we will adhere to it, that vacations unused to be paid out must be done before the final payroll of the year. Policy states up to 40 hours can be rolled to the next year and up to 80 hours can be paid out with the General Manager's approval.

**Director Sara Hahs** presented the board with information on the 4 H water ambassador program. She suggested that Sturdivant Progress WSC consider helping a child get into the program. One way would be for SPWSC to pay some of the associated costs. We will review costs and have more detail numbers at the next meeting. The board will discuss at the July board meeting.

**Director Penny Snow** said that as far as she knows TJ does not have any of the water certificates. Billy confirmed that he does not have any licenses. He has worked for Sturdivant Progress for 7 years. The board would like to see TJ complete the certificate training.

There were no committee reports.

A motion was made by **Director James Slattery** to adjourn the meeting at 6:40 pm. **Director Sara Hahs** seconded the motion. Approval was 7-0 and the meeting was adjourned.

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*President, Scott Royal*

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*Secretary-Treasurer, Penny Snow*

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*Vice-President, Jeff Smith*

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*Assistant Secretary-Treasurer, JB Watkins*