

**Sturdivant-Progress Water Supply Corporation**  
**241 Village Bend Rd**  
**Mineral Wells, Texas 76067**  
940-325-6020 / [spwsc@suddenlinkmail.com](mailto:spwsc@suddenlinkmail.com)

**Officers** present:

**President** – Scott Royal  
**Vice-President** – Jeff Smith  
**Secretary-Treasurer** – Penny Snow  
**Assistant Secretary-Treasurer** – JB Watkins

**Directors** present:

Mike Johnson  
Steve Byrom  
James Slattery

**Directors** absent:

**Also** present:

General Manager - Billy Brillhart  
Office Personnel –Rebekah Da Vault  
Higginbotham Insurance Representative – Greg Nelson

**Call to Order / Invocation / Verification of Quorum:**

Called to Order by President Scott Royal at 5:00 pm on October 13, 2021.

A Quorum was verified, 7 Directors out of 9 present.

**Presentation of Insurance renewal – Greg Nelson / Higginbotham:**

Mr. Nelson reminded the board that with the policy we are under, the property and general liability rates are locked for 3 years (2019 – 2022). The premium quote amount today, went down from 2020-2021.

After Mr. Nelson's presentation, Rebekah said that she was still waiting on a quote from one other insurance company, Wallace Insurance. She also let them know that AIA insurance would not be providing a quote this year. They said that because of all the storms and damages, their Insurance providers would not be able to offer a lower rate

Vice President Jeff Smith made a motion that based on the presentation by Greg from Higginbotham, that we tentatively accept their bid pending whatever Billy hears from Wallace insurance. The motion was seconded by Assistant Secretary-Treasurer JB Watkins. The motion was approved.

**Approval of the Minutes:**

**Director** Mike Johnson made a motion that the minutes from September 13, 2021 board meeting be accepted with one correction. The end of the fiscal year for grant submission is September 30<sup>th</sup>. **Vice-President** Jeff Smith seconded the motion. The motion passed unanimously.

**Concerns of Customers:**

There were no members in attendance. General Manager said that he didn't have any new complaints.

We have currently collected over \$1600.00 for the Mineral Wells Volunteer firefighters. They have merged with the City of Mineral Wells Fire department, and are now funded by them. The accountant says that we cannot use the money collected for any purpose other than a

donation to a volunteer fire department. We will contact other local VFD's (Palo Pinto, Santo, Millsap and Lone camp) to see about sending donations to them. All donations collected from our members, is optional. Members need to check the box on their bill or specifically tell us to apply a dollar to the volunteer fire department fund.

**Field Manager's Summary of Reports:**

**General Manager** Billy Brillhart presented Field Report, Work orders and Water Usage/Loss Report for, September 2021. He also presented the Office Report, Director's/Financial Report, and Sales/Receivables Report, for September 2021. *Copies of these are kept in the monthly reports folder and available for review upon request.*

Gill Ct wells are doing well.

At the Carter Rd wells, there was some bad news. The purveyors had to rework a lot of the connections. Billy took a water sample, and the salt levels had about tripled. TCEQ does not like that. We cannot produce those wells without treatment. Billy has plans to continually pump the wells, to see if this will change the salt level. He has all the paperwork ready for the TCEQ inspection. He said that everything is approved except for the wells themselves. He has flushed the tanks and will pump the water into a pond. He has to pump for 30 days, and then resample water.

Billy has received 2 bids on doing the 6 inch line. Olson Construction out of Lipan quoted \$114,480.00 labor only. Sturdivant Progress WSC to provide all pipe and parts. Chester Brogdon bid \$15.00 a foot labor only, we supply pipe and parts. This would be around \$97,500.00. We are waiting on the right of way easement from the state. Bowles construction from Wichita Falls is supposed to be sending Billy one more bid

When Billy called to order the new pumps, they told him that it would be 4 to 6 months before the first one is delivered.

The director discussed the pressure issues. The members have said that it is much better.

Director Penny Snow expressed her concern about all of the rust spots on the tanks at the office. She wants to know if they need to be painted. One of the tanks at the office has straps around it because it has blown a hole in it. The other tank has expanded and has a lot of rust spots on it. When Billy has reported the conditions to TECQ, they will have to take the tanks out of service. And that is what is keeping some members in good water pressure. Billy would prefer to do repairs during nonpeak hours or in the middle of the night. Afterward, the state will require new hydro tests, before the tanks can be put back online.

Old meters are sold for scrap. SPWSC currently has a few meters ready to be disposed.

Sturdivant Progress WSC received another rate increase from the City of Mineral Wells about 7%. **Director Steve Byrom made a motion that we have a rate increase as the city of Mineral Wells did, according to the General Manager proposal. Vice President Jeff Smith seconded. Motion passed.**

Status on contract with the City of Mineral Wells; the city has signed a contract with another water system recently, who needed a contract for a grant application. This may help in our negotiations.

The budget committee will meet October 14, 2021 9: am, here at the office.

General Manager Billy Brillhart is authorized by the board to talk to multiple real estate agents and brokers, and then take the best deal, to list Highway 281 property for sale.

The personal committee met to discuss yearend bonuses; employee reviews standards, and cost of living increases. The committee proposed a 3% yearend bonus for all employees. Then next year there would be a 2% cap with 1.5 % based on employee and overall company performance and reviews.

Director Steve Byrom made a motion to give employees a 3% bonus. Secretary Penny Snow seconded. Motion was approved.

General Manager Billy Brillhart has not had a chance to complete the employee evaluations. He will work on them before the next meeting. Board members will get with Billy on his evaluation.

Status of engineers report; He is still working on the report. It is easier for him to divide the system into different quadrants and give us a report on that area as he completes it. Once he gets it all done, he will give us a system wide report. Directors would like to get a master plan set for update/ upgrades.

We might need to loop more parts of our system together to equalize it everywhere.

The General Manager is working on getting bids for a payment window at office.

We are waiting on the county for the culvert on Dusty trail.

A motion was made by **Director** – James Slattery to adjourn the meeting at 6:47 pm. It was seconded by **Director** – Steve Byrom. The motion passed and the meeting was adjourned.

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*President, Scott Royal*

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*Secretary-Treasurer, Penny Snow*

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*Vice-President, Jeff Smith*

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*Assistant Secretary-Treasurer, JB Watkins*