

Sturdivant-Progress Water Supply Corporation

241 Village Bend Rd

Mineral Wells, Texas 76067

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Officers present:

President – Scott Royal

Vice-President – Jeff Smith

Secretary-Treasurer – Penny Snow

Directors present:

Mike Johnson

Steven Byrom

James Slattery

Also present:

General Manager – Billy Brillhart

Office Personnel – Rebekah Da Vault and Leslie Cottrell

Not in attendance:

Assistant Secretary-Treasurer – JB Watkins

Director – Sarah Hahs

Director – Jeff Stow

Call to Order / Invocation / Verification of Quorum:

Called to Order by President Scott Royal at 5:10 pm January 10, 2024.

A Quorum was verified, 5 of 9 Directors present.

Approval of the Minutes:

Director – Penny Snow made a motion to accept the minutes of the Dec 13, 2023, board meeting. **Director** –Mike Johnson seconded, and motion carried without dissent.

Concerns of Customers:

There were no concerns of Customers reported. No customers attended to speak.

Summary of Reports:

Presented by the General Manager: Field Report, Work orders and Water Usage/Loss Report for December 2023. Office Report, Director's/Financial Report, and Sales/Receivables Report, for December 2023. *Copies of these are kept in the monthly reports folder and available for review upon request.*

There were 3 - 4" water leaks at a cost of \$1425.42, 4 badger leak checks, 2 actual leaks and 2 no leak (someone left a hose on). On meter change outs, there was 1 J to J and 2 Z to J done this month.

We had one low pressure call. At the meter it was 65 PSI, THEY tested inside and said it was 20 PSI. The problem is something internal on their filter system.

Maintenance was done on the pump house at Village Bend at a cost of \$205.60. On the 2256 line they replaced one valve and repaired 1 at a cost of \$382.39. They have got 4 more valves that they want to check and change out, in the area.

The directors would like to see a report on our usage, broken down in the tiers that we bill. Office staff will check with the billing software company.

The difference between the amount of water purchased and water sold is very high. The directors need to compare water purchased to water pumped on the directors report. Billy will have the master meter guy come out next week and recheck our calibration on the meters.

Status of current projects:

Upsize of FM 2256 Pipeline (Contractor Brogdon)-

The purveyors are still finding and working on valves to increase flow.

Storage Tank expansion-

The engineer did a survey of the Village Bend property today, for the tank upgrade. The survey should be the last step before he can submit the paperwork to TCEQ.

Committee Reports-

The budget committee will try to meet with Scott, Wednesday next week.

New Business:

A motion was made by Director – Steve Byrom to adjourn the meeting at 6:15 pm. Director – Mike Johnson seconded the motion. Approval was 6-0 and the meeting was adjourned.

Presiding Officer,

Secretary-Treasurer, Penny Snow