

Sturdivant-Progress Water Supply Corporation

241 Village Bend Rd

Mineral Wells, Texas 76067

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Officers present:

President – Scott Royal

Vice-President – Jeff Smith

Assistant Secretary-Treasurer – JB Watkins

Directors present:

Steven Byrom

Sarah Hahs

Jeff Stow

Mike Johnson

Also present:

General Manager- Billy Brillhart

Office Personnel – Leslie Cottrell and Rebekah Da Vault

Not in attendance:

Secretary-Treasurer – Penny Snow

Director – Jim Slattery

Call to Order / Invocation / Verification of Quorum:

Called to Order by President Scott Royal at 5:12 pm January 10, 2023.

A Quorum was verified, 7 of 9 Directors present.

Approval of the Minutes:

Vice-President – Jeff Smith made a motion that the printed minutes of the December 14, 2022, board meeting be accepted as read. **Director** – Steve Byrom seconded the motion. The motion passed 7-0.

Concerns of Customers:

There were no reported concerns of customers. When the main pumps were taken down for repair, we had a lot of calls, to find out when the water would return to the lines. The office staff alerted members to our website where the information and status of the project were posted. The staff also helped more than 20 members get signed up to receive the website alerts.

President Scott Royal did receive an email from a member and former director of the board. He questioned the timeline on when the water wells will be tied into the system. Scott let him know that we are still waiting on the State of Texas (TCEQ) to approve the wells before they can be utilized. Billy said they are waiting until they do our annual inspection to check the wells. It may be February or March of 2023, before they inspect because they are understaffed.

Summary of Reports:

Presented by General Manager: Field Report, Work orders and Water Usage/Loss Report for, December 2022. Office Report, Director's/Financial Report, and Sales/Receivables Report, for December 2022. *Copies of these are kept in the monthly reports folder and available for review upon request.*

7 reported leaks this month at a cost of \$1447.20. There were 13 leak check alerts from customers meters, 8 were leaks and 5 were frozen or busted lines all on the customers' side. One meter change out from a J to a J meter.

We received a letter from the PUC (Public Utility Commission of Texas) concerning service disconnects during extreme weather conditions. Written information must be conveyed to the members by January 31st, 2023. Copies of the letter and communication with members is in our monthly file at the Sturdivant Progress WSC office.

We have not received anything back from our attorney, concerning the water contract with the City of Mineral Wells. She was working on a letter to send to the City. Our engineer would also like to attend the next meeting with the City of Mineral Wells.

Status of current projects:

Office fence repair: The fence repair is exactly where it was last month. Billy has not had time to complete the fence repair. He said that there have been employees out sick and on vacation. He will get to it this next month.

Sell of Buchanan property: We have a new real estate representative. The previously interested party were unable to get funding to purchase the property. The new agent has already listed the property online and added signage. Billy went over with the Board, the deed restrictions that the property will have, such as limited residential wells. There has already been some interest in developing the property.

Storage expansion: TCEQ required. Billy discussed with the engineer what is needed and costs. The engineer estimates it will be **\$170,000** to install a larger storage tank here at the main office. That is to put in a 100,000-gallon storage tank. Billy has already up sized the impellers and pumps in preparation.

Status of FM 2256 water line upgrade: We are looking at an additional **\$40,000 to \$45,000** to complete project. Contractor is still about 2 weeks out from finishing.

Pressure tanks at 241 Village Bend: The pressure tanks will need to be replaced soon. The current tanks have been here since 1973. New tanks are currently estimated to cost **\$25,000 to \$30,000**.

Buchanan Wells tied into the system: To complete the 4 wells and tie into the system the estimate is **\$180,000**. Residential wells in general last 8 to 10 years. Billy estimates there is still 2 years before the wells will be ready for the state to inspect.

Fence around the Buchanan wells: The cost to install fence will depend on the State of Texas. It could be between **\$12,000 and \$35,000** to complete.

Pressure problems near the airport:

New Business:

The directors agreed that the Annual members and CCR meetings will again be held together on Saturday June 17, 2023, at 11 am, here at the Sturdivant Progress office.

A motion was made by **Director** – Sarah Hahs to adjourn the meeting at 6:14 pm. **Director** – Steve Byrom seconded the motion. Approval was 7-0 and the meeting was adjourned.

President, Scott Royal

Secretary-Treasurer, Penny Snow

Vice-President, Jeff Smith

Assistant Secretary-Treasurer, JB Watkins