

Sturdivant-Progress Water Supply Corporation
241 Village Bend Rd
Mineral Wells, Texas 76067
940-325-6020 / spwsc@suddenlinkmail.com

Officers present:

President – Scott Royal
Vice President – Nelson Bailey
Secretary-Treasurer - Mike Wells
Assistant Secretary-Treasurer – Penny Snow

Directors present:

James Slattery
Jeff Smith

Absent:

Mike Johnson

Also present:

General Manager - Billy Brillhart
Office Manager – Rebekah Da Vault
Office Staff – Leslie Cottrell

Call to Order / Invocation / Verification of Quorum:

Called to Order by President / Chairman Scott Royal at 5:25 pm June 9, 2020.
Invocation by Vice President Nelson Bailey
A Quorum was verified, 6 Directors out of 9 present.

Approval of the Minutes:

Assistant Secretary-Treasurer; Penny Snow made a motion to approve the May 12, 2020, minutes mailed prior to the meeting with no deletions, additions or corrections. **Vice President;** Nelson Bailey seconded and the vote to approve was unanimous.

Presentation Mineral Wells Volunteer Fire Department: Representative Nicholas Wells was unable to attend this meeting. He sent a letter (included is the state book), stating their position as a volunteer agency since their merge with the City of Mineral Wells Fire Department. We currently collect and send to the Volunteer Fire department, about \$5000.00 a year in donations. All of the directors present agreed that we will continue to collect donations for the volunteer fire department. We will make the notice on the bill clearer (possibly bigger letters) to show it is a voluntary donation, when we order new bills.

Concerns of Customers:

None

Field Manager's Summary of Reports:

General Manager Billy Brillhart presented Field Report, Work orders and Water Usage/Loss Report for, May 2020. He also presented the Office Report, Director's/Financial Report, and Sales/Receivables Report, for May 2020. *Copies of these are kept in the monthly reports folder and available for review upon request.*

2 leaks customers side – 4 rereads on J meters (small computer software glitch caused incorrect readings) - 1 water turned off at owners request to repair a leak –4 line locates –2 new tap surveys – 2 after hour call outs – 4 badger alerts —1 new tap installed on Hogg Mountain Rd.

Purveyors responded to a call out on a sewer line on Hogg Mountain that seems to be a runoff line.

Changing out Badger Cellular meters: General Manager said the purveyors installed 4 new smart meters last month. More meters have been ordered.

The Public Utilities Commission of Texas has issued a memo (copy in our state book) that it is up to the Water Supply Corporations Board of Directors if they wish to charge late fees on unpaid accounts. The board members all agreed that after the July 10th due date of bills, bills with unpaid current charges will incur a late penalty. We have offered deferred payments and will work with members who contact us regarding past due balances on accounts. We will continue to follow the guidelines by the PUC for disconnections of past due customers.

The Board of Directors discussed water rate increases. A rate increase was passed by the Board in March 2020. It has not been implemented, due to the restriction of the Covid-19 pandemic. The General Manger said that he will research if the current restrictions still prevent a rate increase. The discussion will be tabled until July's board meeting.

The directors also requested that a note be put on our July bill to let everyone know that we have reinstated the late fee on accounts that are not paid by the 10th of each month.

Hwy 281 expansions with TXDot: The expansion crew was going to start on Hwy 281 north of Mineral Wells. They have now run into an environmental issue. So they will be starting the expansion south of Mineral Wells. This will put the start in the Sturdivant Progress WSC area. They are pushing to get our line down Hwy 281 moved as soon as possible. They say that they need it done by November or December of 2020. The General Manager has already talked with most of the members about moving the lines on to their properties, so that we will be out of the State of Texas right of way. Billy has also talked with a contractor about moving part of the line for us.

265 Gill Ct wells: The wells are putting 8 to 10% more water into the system. The members have noticed a better taste to their water, because of the mix.

370 Carter Rd wells: TCEQ will not set a date at this time to do an inspection on the Carter Rd wells. We must have an inspection and approval before we can tie the wells into the system.

Dymont(Dusty Trl) Pressure Station: Price survey has completed their work to show a larger easement on the property. Billy spoke with TCEQ. The representative told him that he should be receiving a response this week, on the paper work he submitted to them on February 24th.

Committee Reports:

Budget committee: The budget committee has reviewed the previous year's budgets. Changes on expense accounts were made for fuel, subscriptions, continuing education, insurance, payroll and payroll taxes. The account for our projects will need to be adjusted according to the project committee's recommendations.

Personnel committee:

Compensation for Key employee General Manager Billy Brillhart \$100,000.00 whole life insurance policy that was cancelled. The agreement that the corporation had, with Mr. Brillhart, stated that the policy had to stay active until he turned 65. Once he retired SPWSC would cancel the policy and he would receive any cash value amount over what SPWSC has paid for monthly premiums. Because it was cancelled prematurely, the Board of Directors felt that Billy was owed a dollar amount compensation. They spoke with Billy and agreed that he should receive \$10,000.00 to be deposited into his 403b account.

A motion was made by **Secretary-Treasurer** - Mike Wells to compensate Billy Brillhart for the cancellation of a previously executed \$100,000.00 whole life policy. We agree to a onetime payment of \$10,000.00. This is in lieu of purchasing a replacement policy. The motion was seconded by **Vice President** – Nelson Bailey. The motion was passed.

New Business:

No Executive session was needed

General Manager will be in training, out of town, on the second Tuesday of July. The Board of Directors decided that the meeting will be shifted to the previous week on Wednesday, July 8th. All Directors in attendance agreed. Same time and location.

The issue of comp time use or lose within 30 days, for salary employees was brought up. Office manager Rebekah Da Vault will research and provide information at the next board meeting.

Vice President – Nelson Bailey made a motion to adjourn the meeting at 6:30 pm. It was seconded by **Director** – James Slattery. The motion passed and the meeting is adjourned.

President, Scott Royal

Secretary-Treasurer, Mike Wells

Vice-President, Nelson Bailey

Assistant Secretary-Treasurer, Penny Snow