

Sturdivant-Progress Water Supply Corporation
241 Village Bend Rd
Mineral Wells, Texas 76067
940-325-6020 / spwsc@suddenlinkmail.com

Officers present:

President – Scott Royal
Vice-President – Jeff Smith
Secretary-Treasurer – Penny Snow
Assistant Secretary-Treasurer – JB Watkins

Directors present:

Steve Byrom
Mike Johnson
James Slattery

Directors absent:

Also present:

General Manager - Billy Brillhart
Office Personnel –Rebekah Da Vault

Call to Order / Invocation / Verification of Quorum:

Called to Order by President Scott Royal at 5:15 pm on January 12, 2022.

A Quorum was verified, 7 Directors out of 9 present.

Approval of the Minutes:

Director - Steve Byrom made a motion that the minutes from December 8, 2021 board meeting be accepted as read. **Director** – James Slattery seconded the motion. The motion passed unanimously.

Concerns of Customers:

The Billy did not have of any concerns of customers.

Field Manager's Summary of Reports:

General Manager Billy Brillhart presented Field Report, Work orders and Water Usage/Loss Report for, December 2021. He also presented the Office Report, Director's/Financial Report, and Sales/Receivables Report, for December 2021. *Copies of these are kept in the monthly reports folder and available for review upon request.*

In December SPWSC had a total of 4 leaks at a cost of \$260.57. There were 5 leak checks from the badger smart meters, 4 of which were actual leaks on the members' side. The purveyors moved 2 meters for a member at their cost. They installed 3 water meters and 2 sewer meters. The GM did 3 new tap surveys, for possible new members, and they pulled 2 water meters.

Billy had a meeting with the City of Mineral Wells concerning our water purchase contract. They went over the TCEQ 0.6 rule about being able to provide water to their customers. It may be June 2022 before they have a contract ready to offer. When they do it would be for 30 years with updates and revisions done every 10 years. We will need to apply for a variance, because we do not provide fire protection (fire hydrants). Our last contract with the city was in 1963, for unlimited water. The Turkey Peak project is 7 to 10 years from completion.

Status:

Fence repair/ replace SPWSC office: State Farm insurance, for the person that hit our fence, has sent us a check that will not pay the cost to replace the fence. They treated it as a wood fence and depreciated the value. Leslie is still working with them, to get another payment.

Buchanan (Hwy 281) property sale: Agent Joy Townsend has taken the aerial photos of the properties. She has shown the property to prospective buyers twice. Billy has signed and returned to her the agreement to list the property.

Billy estimates about \$70,000 to finish Buchanan 4 wells.

Salt situation Carter Rd wells: It is still about the same as last month; Billy has not had a chance to send another test to the lab. The electrician needs to check out one of the wells pumps are not working. Treatment options are still the same, the water hasn't changed. They are looking at a possible RO light to help with the filtration.

Upgrade of FM 2256 pipeline: Billy still has not received the 3rd bid on replacing the lines or the easements/right of ways from the state. We will go with the lowest bid so far from Chester Brogdon for \$15.00 a foot about \$97,500.00 (Labor only), SPWSC will provide materials. Billy has received more of the pipe needed for the project. He believes that he will have all of the pipe here before they begin the project.

Engineers report: He is working on it. He did not have access to all of his software and equipment at home while he and family had COVID again.

Upgrade pumps: They are still saying that the estimate arrival will be March of 2022.

Annual meeting: Rebekah provided a breakdown of meeting costs, for the Annual members and CCR meetings for the past 3 years.

The Board members agreed that they would like to have a combined Annual members and CCR meeting on June 18 2022. The office staff will send out a newsletter and post on the website about change.

The subject of a large trailer to transport Sturdivant Progress equipment was again brought up. Billy has visited a few trailer dealerships, and has found one that he believes will be adequate. He will get it purchased next week.

Billy discussed with the board about the payout of unused 2021 vacation time for employees: Payout Tomsy 35 hours rollover 40 hours, Clary payout 39 hours rollover 0, Brillhart vacation paid out in July 2021 rollover 45 hours.

The board of Directors went into executive session at 6:30 pm to discuss employee raise and vacations.

To clarify information from October and November 2021 board meetings: **Director** Steve Byrom made a motion that Sturdivant Progress will automatically apply a 3% cost of living raise annually to all employees effective January 1, 2022. **Assistant Secretary-Treasurer** – JB Watkins seconded to motion. Approval was unanimous.

Additional raises will be based on employee reviews and training. 1.5 to 2 % on employee reviews. Billy will present the board with options.

Resolution to change Sturdivant Progress WSC By-Laws for annual member meeting will be presented at the next board meeting.

A motion was made by Director Steve Byrom to adjourn the meeting at 6:50 pm. Director James Slattery seconded the motion. Approval was unanimous and the meeting was adjourned.

President, Scott Royal

Secretary-Treasurer, Penny Snow

Vice-President, Jeff Smith

Assistant Secretary-Treasurer, JB Watkins