

Sturdivant-Progress Water Supply Corporation
241 Village Bend Rd
Mineral Wells, Texas 76067
940-325-6020 / spwsc@suddenlinkmail.com

Officers present:

President – Scott Royal
Vice-President – Nelson Bailey
Secretary Treasurer – Mike Wells
Assistant Secretary-Treasurer – Penny Snow

Directors present:

Jeff Smith
James Slattery

Absent:

Director – Mike Johnson
Director – JB Watkins

Also present:

General Manager - Billy Brillhart
Office Assistant – Leslie Cottrell

Call to Order / Invocation / Verification of Quorum:

Called to Order by President / Chairman Scott Royal at 5:05 pm January 13, 2021.

A Quorum was verified, 6 Directors out of 9 present.

Invocation offered by Director Nelson Bailey

Approval of the Minutes:

Discussion of the minutes from December 9, 2020, included a concern by Vice President Nelson Bailey on the wording for the number of directors resolution. The minutes will be accepted with corrections, that the resolution will be tabled until the annual meeting. Vice President Nelson Bailey made the motion and Director James Slattery seconded.

Concerns of Customers:

Account #265 on FM 3028 has a leak on his side of the meter. Sturdivant Progress WSC's policy is that we do not maintain a member's water line. According to a family member he has dementia. He feels that Sturdivant Progress should fix the leak, because we moved his line 7 to 9 years ago. Our purveyors currently have multiple projects going on, and are not able at this time to repair a leak on his side of the meter. Son in law will go out and fix this weekend.

Account #557 on Whispering Oaks sent a letter, along with her payment, saying that she lost her job due to COVID-19. She was upset that she was charged a late fee. The office staff was unaware of her job situation. General Manager told the board that we will work with members if they will contact us. The office staff have contacted the member and taken care of the issue.

Field Manager's Summary of Reports:

General Manager Billy Brillhart presented Field Report, Work orders and Water Usage/Loss Report for, December 2020. He also presented the Office Report, Director's/Financial Report, and Sales/Receivables Report, for December 2020. *Copies of these are kept in the monthly reports folder and available for review upon request.*

In the month of December, SPWSC had 1 Major leak old Millsap Hwy and Sturdivant Rd. and there were several little leaks on the lines and meters because of the temperature changes. The

purveyors changed out 18 meters from Z to J, there was 1 meter reinstall and 2 new taps. The General Manager stated that the current number of J Meters (new cellular) is 511 out of 1066 accounts.

The General Manager and purveyors are researching 2 low pressure problems behind the Airport, on Caleche and Crowley Roads.

The General Manager and Office Manager continue to discuss procedure for filing a judgement lien on past due accounts. The minimum it currently would cost to file a lien is \$322.00.

Gill Ct pump sheet shows that the Gill Ct wells will pay for themselves in 3 yrs.

We have already purchased the pipe for the Hwy 281 road expansion project. The general manager is going to try and use the pipe that is already in the ground, just move it. But if the time to dig and move is too much they will just put in new pipe in a different area.

Hwy 281 road expansion – SPWSC has moved, replaced, changed, or lowered 1500 ft of line so far. Waiting on the state approval to tap into our concrete water line at Hogg Mountain Rd.

Director asked for a clarification from last month, is a 4" line adequate for a fire hydrant? Per GM, yes if water line pressure is over 60 PSI, and we have fire suppression services. We do not currently have fire hydrants in our system, we have flush hydrants.

Scott asked about status of fence on Buchanan property. The general manager has sent out information for bids, but stated that contractors in the area are busy right now.

Engineer report – we are in line – he has already started working on the hydraulic study of the system but it could be 2 or 3 more months before he can get it done.

Vice President Nelson Bailey asked each board member to bring to the meetings ideals of what they want to see SPSWC accomplish in 2021, Improvements, projects or changes.

There was a discussion about moving the system map into the conference room. GM said that we are having another ordered with updated information. He said that he will also start taking pictures of projects work, so that the board can see what the work being done. He will post in the conference room.

A motion was made by **Director** –James Slattery to adjourn the meeting at 6:15 pm. It was seconded by **Director** – Nelson Bailey. The motion passed and the meeting is adjourned.

President, Scott Royal

Secretary-Treasurer, Mike Wells

Vice-President, Nelson Bailey

Assistant Secretary-Treasurer, Penny Snow