

Sturdivant-Progress Water Supply Corporation
241 Village Bend Rd
Mineral Wells, Texas 76067
940-325-6020 / spwsc@suddenlinkmail.com

Officers present:

President – Scott Royal
Vice-President –
Secretary-Treasurer – Penny Snow
Assistant Secretary-Treasurer – JB Watkins

Directors present:

James Slattery
Mike Johnson
Jeff Smith

Directors absent:

Nelson Bailey (retired from board)

Also present:

General Manager - Billy Brillhart
Office Personnel –Rebekah Da Vault and Leslie Cottrell
Potential Director – Steven Byrom
Visitors – Multiple members (sign in sheet filed at the office)

Call to Order / Invocation / Verification of Quorum:

Called to Order by President Scott Royal at 5:05 pm on June 9, 2021.

A Quorum was verified, 6 Directors out of 9 present.

The Invocation was given by Director Jeff Smith.

Approval of the Minutes:

President Scott Royal asked for a motion on May 2021 meeting minutes. **Director** James Slattery made a motion that the minutes be approved with one typographical change. The word outages should be outrageous. **Director** Jeff Smith seconded the motion. The motion passed unanimously.

Concerns of Customers:

Member Sara Masterson again attended the meeting. She had some questions for the board, concerning employee bonuses and The General Manager's compensations. They were presented in writing and will be addressed by the board at a later date.

Multiple members attended the meeting for an update on remedy for low water pressure, lack of water pressure and at times no water at their homes on the south west section of the system.

The feedback received, is that the pressure has gotten better. They are still concerned if this is a temporary fix because of the all the rain. They wanted to know what steps SPWSC has planned to make the improvement permanent.

Per GM this is not a temporary fix, but the first, of improvements and changes as recommended by the engineer. We have boosted pressure in the station. Added bigger impellers in the pumps. We have replaced and repaired some valves that were not working correctly. We have not replaced the valves in the main pump station, yet. The water will need to be off 8 to 10 hours to replace those. Billy said that he will try to wait until the middle of the night to do this, so that most members won't notice the water loss. We will post an alert on our website when this happens. The engineer is waiting for a response from TCEQ, on the increase in line sizes based on the pressure

readings that they took last month. We are still asking members to voluntarily limit water usage during peak hours as we continue to update the system. The engineer has suggested upsizing the pipe coming out of the pump house and replace the line running down FM 2256 Rd to Inspiration Point Rd. from a 2" line to a 6" line, roughly 6500 feet. His estimated of the cost is around \$330,000.00. We still would have to wait on TCEQ's approval to change the lines.

Director James Slattery made a motion that Steven Byrom be appointed to the Board of Directors to fill the vacancy of Mike Wells. **Director** Jeff Smith seconded. The motion passed unanimously. Mr. Byrom has agreed to serve to the end of Mike Wells term of 2024.

Field Manager's Summary of Reports:

General Manager Billy Brillhart presented Field Report, Work orders and Water Usage/Loss Report for, May 2021. He also presented the Office Report, Director's/Financial Report, and Sales/Receivables Report, for May 2021. *Copies of these are kept in the monthly reports folder and available for review upon request.*

In May, we had 0 major leaks, a few meter leaks, and a few service line leaks. We alerted 5 customers to leaks on their side of the meter, 3 used their annual leak adjustment. The purveyors changed out 5 old meters for the new cell read smart meters at a cost of \$739.43. The also changed out 1 meter base, installed 1 new water and sewer tap. There was 1 meter pulled.

Hwy 281 lift station went down, fire ants had chewed through the wires.

Carter road inspection, we are one step closer.

On Hwy 281 and TX Dot water line moves, we are staying just ahead of the contractors. The purveyors have been moving the pipes as the contractors get to them. GM estimates, it will take about 2 more months to finish, weather permitting.

Committees were updated: removed Nielson Bailey from Projects and Personnel committees, replace with Steve Byrom.

President Scott Royal wishes to establish a written procedure of appointing New Directors to vacant board seats. He proposed that:

Once the application has been submitted – that the person be invited to the next board meeting.

At the beginning of that board meeting – there will be 20 to 30 minutes allocated for the person to tell a little about themselves and the current board members can ask questions. The board will then let the applicant know that someone will get back with them in 30 days. The applicant will be excused.

The board will then discuss and vote on the applicant. Director James Slattery will get with Office personnel Rebekah Da Vault, they will have a procedure written and available for review at the next board meeting.

The board also reviewed and discussed the guide lines and procedures of guest speakers at the board meetings.

There was a discussion of the property that Sturdivant Progress WSC owns on Hwy 281. We currently own 54 acres. We will keep 27 for the corporation's 4 wells and sell the remaining 27 in 2 lots, of 13 1/2 acres. **Secretary-Treasurer** – Penny Snow made a motion that we sale 27 acres of the Sturdivant Progress land on Hwy 281 for an asking price of \$25,000 per acre and entertain any offers on property. **Director** James Slattery seconded the motion. And the motion passed.

After some discussion, it was decided that we will use the state right away for the line down FM 2256 to Inspiration Point Rd. President Scott Royal would like to prepare for replacing the supply line with a 6" pipe. General Manager Billy Brillhart would like to contract out the job. He will put out requests for bids.

Director - Mike Johnson made a motion to appoint Director Jeff Smith to the office of Vice President until 2022. The motion was seconded by **Director** Steven Byrom. The motion passed.

President Scott Royal called for a motion on bank check signers.

A motion was made by Director Mike Johnson the signers on the Sturdivant Progress Bank accounts should be Scott Royal, Jeff Smith, JB Watkins Jr, James Slattery and Penny Snow.

Office personnel Rebekah Da Vault and Leslie Cottrell will have access to the accounts for information only.

Vice President Jeff Smith seconded the motion. The motion passed with a unanimous approval.

A motion was made by **Director** – James Slattery to adjourn the meeting at 7:00 pm. It was seconded by **Vice President** - Jeff Smith. The motion passed and the meeting was adjourned.

President, Scott Royal

Secretary-Treasurer, Penny Snow

Vice-President, Jeff Smith

Assistant Secretary-Treasurer, JB Watkins