

Sturdivant-Progress Water Supply Corporation
241 Village Bend Rd
Mineral Wells, Texas 76067
940-325-6020 / spwsc@suddenlinkmail.com

Officers present:

President – Scott Royal
Vice-President – Jeff Smith
Secretary-Treasurer – Penny Snow
Assistant Secretary-Treasurer – JB Watkins

Directors present:

Mike Johnson
Steve Byrom

Directors absent:

James Slattery

Also present:

Office Personnel –Rebekah Da Vault and Leslie Cottrell
Authorized Grant Representative – Sara Masterson

General Manager - Billy Brillhart was out - recovering from COVID

Call to Order / Invocation / Verification of Quorum:

Called to Order by President Scott Royal at 5:00 pm on September 8, 2021.

A Quorum was verified, 6 Directors out of 9 present.

Approval of the Minutes:

Director Steve Byrom made a motion that the meeting minutes of August 2021 be accepted as read. **Director** Mike Johnson seconded the motion. The motion passed unanimously.

Grant status report:

Sara Masterson let the board know that she has received her Tier 2 authentication from the USDA. Now she is able to apply for grants for Sturdivant Progress WSC. Some of the grants that she is looking at are closed for this fiscal year. She will have to wait until the next fiscal year so that she can apply. Director Mike Johnson said that the federal fiscal year ends October 1st. She told the board about some of the grants that we may be able to apply for once they are open. Sara is going to make an appointment with the USDA locally, to help walk her through some of the process. Leslie also said that she is working with FEMA on a grant to reimburse SPWSC for damages from the Ice Storm in February 2021.

Concerns of Customers:

There were no members in attendance.

Field Manager's Summary of Reports:

Leslie Cottrell presented Field Report, Work orders and Water Usage/Loss Report for, August 2021. She also presented the Office Report, Director's/Financial Report, and Sales/Receivables Report, for August 2021. *Copies of these are kept in the monthly reports folder and available for review upon request.*

SPWSC purveyors fixed 2 major leaks on our lines at Millsap Hwy and Hogg Mountain Rd. There were 14 work orders closed for Badger meter leak checks, 9 were actual leaks. 2 new water taps were installed and 1 meter was pulled by request. 1 new tap survey requested. As of 8/31/2021 we have 559 J meters (Cellular read) installed. There were 27 hours in after hour call outs. The highway 281 road expansion crew hit our water lines 3 times in 2 days' time.

The contractor came in and tapped that 8" concrete line, so that the purveyors could replace the valve that the Highway 281 construction crew crushed. This cost to SPWSC was \$1630.83. We will try to invoice the contractor for the repair.

The purveyors had to do maintenance on the sewer line on Lori Dr.

They had to reinstall a meter that a member had installed upside down.

There is an issue with the pressure tank at the office location over the Labor Day holiday. A hole in the tank was welded closed. Billy is looking at the costs of upgrading the tanks.

The Directors had a question concerning the total expenses on the P&L for accounts 791 Building Maintenance and 770 Repairs. Rebekah told the board that she will have a breakdown of expenses at the next meeting. She also let them know that repairs are for the equipment.

There was no report from the budgets committee.

The personal committee is hoping together in September. They will have information concerning annual bonuses at the October meeting.

Leslie was asked if there was any word on finishing the engineers report". She said that she will contact Eddie and see. This report is needed by the projects committee, so that they can plan the next step.

The directors asked about the status of the new pumps. Have they been ordered?

Billy has been contacting real estate agents about listing the property on Highway 281 south for sale. Work has been delayed because of the outside staff and Billy getting COVID. The directors would like to get the property listed on a "For sale by owner" website as soon as possible. They also want the deed restrictions spelled out. The survey on the property was done by Rucker survey; they should have the plat for the sale.

A motion was made by **Vice President** – Jeff Smith to adjourn the meeting at 6:10 pm. It was seconded by **Director** – Steve Byrom. The motion passed and the meeting was adjourned.

President, Scott Royal

Secretary-Treasurer, Penny Snow

Vice-President, Jeff Smith

Assistant Secretary-Treasurer, JB Watkins